



Laurel Home Schools

Admission form

Campus _____



Please complete each section in **BLOCK LETTERS**

Section 1: CHILD'S PERSONAL DETAILS

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------------|-----------|---|---|---|---|---|---|---|----------------|--|----------|--|--------|--|--|--|------|--|--|--|--------|--|--|--|--|--|--|
| Full name | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date of birth | D | D | M | M | Y | Y | Y | Y | Place of birth | | | | | | | | | | | | | | | | | | |
| Nationality | | | | | | | | | | | Religion | | | | | | Male | | | | Female | | | | | | |
| Address | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parent's Telephone Numbers | Residence | | | | | | | | | | | | Mobile | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | Office | | | | | | | | | | | | | | |

Name and classes of any brother(s)/sister(s) already attending the school

Language (s) commonly spoken at home: (1) _____ (2) _____

Section 2 : ACADEMIC DETAILS

Class to which admission is sought _____

Name(s) of school(s) attended in the past

| Name of school (City) | Class | From | To |
|-----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Section 3: PERSONALITY AND HEALTH

Please provide details of any special aspects of your child's personality

Please provide information if your child has any health problem requiring special attention

Section 4: PARENT / GUARDIAN DATA

| | | | | | | | | | | | | | | | | | | | | | |
|------------------|--|--|--|--|--|--|--|--|--|--|-------------|--|--|--|--|--|--|--|--|--|--|
| Father's name | | | | | | | | | | | | | | | | | | | | | |
| Profession | | | | | | | | | | | Designation | | | | | | | | | | |
| Organization | | | | | | | | | | | | | | | | | | | | | |
| Office address | | | | | | | | | | | | | | | | | | | | | |
| Office telephone | | | | | | | | | | | Cell No | | | | | | | | | | |
| Mother's name | | | | | | | | | | | | | | | | | | | | | |

Section 5: DECLARATION

I confirm to the best of my knowledge, that the information provided in this form is accurate. I have understood and agree to abide by all school rules including school discipline, tuition fee payment and refunds. I also acknowledge that while the school does its best to ensure the safety of each child's life, health and property, the school cannot be held responsible for any damage to these.

Signature of parent/ guardian

Date

Signatory's name:

Section 6: ADMISSION PROCEDURE

1. The duly completed admission form along with the copies of (a) form B/ birth certificate (b) 3 passport size photographs (c) registration fee (non-refundable) (d) school leaving certificate, must be submitted to the school office.
2. After the admission form has been processed, a date is given for applicant's assessment.
3. Parents are informed within one week of the written test date. If a place is offered, the child's admission must be confirmed and all dues paid within 3 days.

FOR OFFICE USE ONLY

| | | | |
|----------------------------|---|--------------------------|---|
| Form checked by | <input type="text"/> | Registration fee paid on | <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> |
| Birth certificate provided | Yes <input type="checkbox"/> No <input type="checkbox"/> | Cash | <input type="text"/> |
| Photograph provided | Yes <input type="checkbox"/> No <input type="checkbox"/> | or Cheque No | <input type="text"/> |
| School leaving certificate | Yes <input type="checkbox"/> No <input type="checkbox"/> | Admission fee | <input type="text"/> |
| Written test | Pass <input type="checkbox"/> Fail <input type="checkbox"/> | Tuition fee | <input type="text"/> |
| Date: | <input type="text"/> | Security deposit | <input type="text"/> |
| Child interviewed by | <input type="text"/> | Total cash | <input type="text"/> |
| Parent interviewed by | <input type="text"/> | | |
| Acceptance / rejection | A <input type="checkbox"/> R <input type="checkbox"/> | | |
| Reason for rejection | <input type="text"/> | | |

Signature of accountant

Signature of the head of school